

	APPLICATION FOR REGISTRATION for New Business Taxpayers					
1.	Taxpayer Name					
2.	Business Trading Name/s					
3.	Business Structure	☐ Individual / Sole Trader		Please also attach		
	(Please tick applicable box ☑ and attach required information)	(in question 4), their share in the partnership and attach		a copy of the Certificate of Incorporation or advise Company		
		Company – Please advise the question 4).	Directors names (in	Haus registration number.		
		☐ Trust — Please attach a copy of Trust Deed and advise the name operating the business:		he name of Trustee		
		☐ Special status — if the business please detail		GO, school etc. –		
4.	Individuals and Entities Associated with this business					
5.	Date the Business started	/ (day /month /year)				
6.	Financial year end					
7.	Main Business Activities					
8.	Is the Business a resident of the Solomon Islands?	☐ Resident	☐ Non – Resident			
9.	For Provisional tax purposes please advise	Estimated Annual Turnover \$  Estimated Annual Profit for first year \$				
10.	Address where business located					
11.	Postal Address					
12.	Telephone Numbers	Landline: M	Landline: Mobile:			
13.	Email address (if any)					
14.	Contact Name					
15.	Accounting Firm Name: (if appl)					
16.	What taxes do you need to register for? (tick ☑)	☐ Income Tax (on business income)				
		☐ PAYE (if you are an employer)				
		☐ Goods Tax				
		☐ Sales Tax				
		☐ Withholding Tax				

<b>Declaration.</b> I,		declare that the information shown in this registration
Signature	Capacity (e.g. director, partner	 ) Date

Notes:					
1	Business Name	Provide the name of the business, this is the name that the business will be registered under. If registering as a sole trader the business name will be the name of the individual person. If registering as a partnership, enter the name of the partnership.			
2	Business Trading Name/s	If it has any, provide the business trade name/s. This is the name the business may use to describe itself to its customers.			
3 Business Structure Select the type of structure the business is operated		Select the type of structure the business is operating under.			
		<b>Partnerships</b> – if the partnership is a trading business then we will register both the partnership and the partners.			
		<b>Sole Traders</b> -A sole trader is a business owned by an individual person. We will register it under the individual's name.			
		Company - If a company, it will be registered with Company Haus.			
4	Individuals and Entities Associated with this business	This may be the Directors names, associated Companies, Partners or individuals (if known please advise the TIN numbers)			
5	Date the Business started	This is usually the date the business started to operate.			
6	Financial year end date	This is also known as "balance date".			
7	Main Business Activities	What does the business do? Please be as specific as possible. Examples – taxi, building construction, restaurant, crop farming.			
8	Is the Business a resident or non-resident?	Generally, if you are an individual person residing in the Solomon Islands or a company incorporated and operating in the Solomon Islands you will be a resident for tax purposes.			
9	For Provisional tax	Annual turnover is also known as gross earnings or gross income.			
	purposes please advise	Annual profit is the annual turnover less expenses.			
10	Address where business located	This is the physical location of the business, it may include a building name, or street name, or the name of a building close by. Please be as specific as possible.			
11	Postal Address	This will usually be a box number.			
12	Telephone Numbers	Please provide both a landline and mobile number if you have them.			
13	Email address	Please provide an email contact address. Sometimes this may be a partners or directors email address.			
14	Contact Name	This will be the main contact person for Inland Revenue. It maybe the name of a partner or director, or the accountant etc			
15	Accounting Firm Name:	If you are represented by a tax agent or accountant, provide their name.			
16	What taxes do you need to	Income Tax – generally you will be liable for income tax if generating business income			
	register for?	PAYE – if you are employing staff you may need to register for PAYE			
		Goods Tax – you may need to register for Goods Tax if you are a wholesaler or manufacturer. Please discuss this with us, form GT1 may need to be completed.			
		Sales Tax – if you provide certain goods and services then you may need to register for Sales Tax.  Please discuss this with us. Form ST1 may need to be completed.			
		Withholding tax – In some cases you may only need to register for withholding tax eg a tenant deducting withholding tax from rental payments.			

Would you like to attend one of our new business tax advisory seminars?	☐ Yes

Contact Inland Revenue if you need assistance:				
Telephone us on 21493	Send mail to PO Box G9, Honiara			
Email us at <u>Taxeducationteam@mof.gov.sb</u>	₩ Visit the Inland Revenue office at the MOFT			
☐ Visit our website www.ird.gov.sb	Compound on Mendana Avenue			